

## 6 HEALTH PROCEDURES

### 6.1 Accidents and emergency treatment

---

#### Person responsible for checking and stocking first aid box: Jo Clark

The setting provides care for children and promotes health by ensuring emergency and first aid treatment is given as required. There are also procedures for managing food allergies in section **5 Food safety and nutrition**.

- Parents consent to emergency medical treatment consent on registration.
- All staff are paediatric first aiders, and we regularly update their training; First Aid certificates are renewed at least every three years.
- All members of staff know the location of First Aid boxes, the contents of which are in line with St John's Ambulance recommendations as follows:
  - 20 individually wrapped sterile plasters (assorted sizes)
  - 2 sterile eye pads
  - 4 individually wrapped triangular bandages (preferably sterile)
  - 6 safety pins
  - 2 large, individually wrapped, sterile, un-medicated wound dressings
  - 6 medium, individually wrapped, sterile, un-medicated wound dressings
  - a pair of disposable gloves
  - adhesive tape
  - a plastic face shield (optional)
- Vinyl single use gloves are also available, as well as a thermometer.
- A child-friendly ice pack is always kept cool in the fridge.
- For minor injuries and accidents, First Aid treatment is given by a qualified first aider; the event is recorded on Blossom.
- In the event of minor injuries or accidents, parents are normally informed when they collect their child, unless the child is unduly upset or members of staff have any concerns about the injury. In which case they will contact the parent for clarification of what they would like to do, i.e., collect the child or take them home and seek further advice from NHS 111.

#### Serious accidents or injuries

- An ambulance is called for children requiring emergency treatment.
- First aid is given until the ambulance arrives on scene. If at any point it is suspected that the child has died, **8.7 Death of a child on site** procedure is implemented and the police are called immediately.
- Parents or carers are contacted and informed of what has happened and where their child is being taken.
- The setting managers arrange for a taxi to take the child and carer to hospital for further checks, if deemed to be necessary.

## Recording and reporting

- In the event of a serious accident, injury, or serious illness, the designated person makes a full report on CPOMS (Child Protection Online Management System) as soon as possible.
- If required, a RIDDOR form is completed; one copy is sent to the parent, one for the child's file and one for the local authority Health and Safety Officer.
- Ofsted is informed of any serious accident or injury to, or serious illness of, or the death of, any child whilst in their care and any advice given will be acted upon. Notification to Ofsted is made as soon as is reasonably practicable and always within 14 days of the incident occurring. The designated person will, after consultation with the owners/directors/trustees, inform local child protection agencies of these events

## Further guidance

Accident Record (Early Years Alliance 2019)